



Rawmarsh Ryecroft Infant School - Home- School Protocol Agreement for Live Lesson (Zoom)

Zoom is an online tool or application that allows video and audio communication. The purpose of its use is to share live teaching and other events with families when face to face activities are not possible.

Using Zoom with the children in our classes enables interaction during the lockdown period. It is key to our remote learning offer and supports the other elements of the package. This agreement is designed to help Zoom meetings go smoothly for all and to ensure everyone is safeguarded.

BY ACCESSING LIVE LESSONS OR WHOLE SCHOOL EVENTS THEN YOU ARE AGREEING TO SUPPORT THIS PROTOCOL

Expectations for Parents

- Once your child is set up for their Zoom meeting please allow them to access the lesson by themselves as much as possible, as would happen with a classroom session. It can be helpful to be close by in case they run into any technical difficulties.
- Try to be early. It is harder for the teacher to admit people who arrive after the lesson has started.
- Please try to have your child set up for the meeting in a space where they can concentrate (away from others or TV is a good idea).
- DO NOT use photography or any recording equipment (including Zoom recording) during the Zoom session.
- Please make sure everyone is appropriately dressed and microphones are muted.
- The focus of the lesson will be the learning. If parents/carers have any other questions, please use Class Dojo or contact school.

Expectations for Children (Supported by parents)

- Make sure your device is fully charged or plugged in before entering a Zoom session.
- Once you have clicked on the invitation link, you will go into a 'waiting room' and your teacher will let you in. You may have to wait for others to join.
- The volume will need to be up on the device you are using, and the video activated to start.
- Your teacher will lead the session and will be looking forward to having you participate. Zoom allows you to see and hear one another, almost as if you are in the classroom together, so you will need to take turns and spend time listening to others or to instructions. Please treat each other kindly, as you would at school. Remember to put up your hands to answer questions.
- If you need to leave the meeting for any reason, please let your teacher know.

Safeguarding

- Online safety protocol must be always followed.
- During the online lesson children should be supervised by a parent/carer.
- If you witness or hear anything that is of concern, please end the meeting immediately and report your concerns to the school.
- Please stop other household members from being in the background of the meeting or being close enough for users to hear their voices.
- Please ensure the language of children and adults is always appropriate.
- Families should use recognisable username (name of pupil) on Zoom so the teacher can admit them into the meeting.

Thank you for your support with our 'live lessons' and if you need any further help or technical support, please contact us at school.