

MINUTES OF THE AUTUMN TERM MEETING (1) OF THE GOVERNING BODY OF
RAWMARSH RYECROFT INFANT SCHOOL HELD VIA ZOOM ON
THURSDAY 6th OCTOBER 2022 AT 5.15PM

PRESENT:

Mr C Oxe (Chair), Mrs L Owen (Vice Chair), Mrs K Blythe (Head), Mrs H Anderson (Deputy Head), Mr A Hayes, Mrs J Tate, Miss J Martin, Mrs G Marson (Clerk)

1. ELECTION OF CHAIR & VICE CHAIR

The Governing Body voted and agreed that Mr C Oxe will remain as Chair of the Governing Body and that Mrs L Owen will remain as Vice Chair of the Governing Body.

2. APOLOGIES FOR ABSENCE

Miss C McGorrigan, Mrs J Abbott

3. DECLARATION OF INTERESTS

There were no declarations of interest.

4. ITEMS OF URGENT BUSINESS

There were no items of urgent business.

5. STANDARD ONGOING ITEMS

Governors Training Signposting

Governors were advised that there is Safeguarding Training available via the NGA website.

Mrs K Blythe also delivered an update around the Keeping Children Safe in Education legislation. Points from this included:

- Everyone must read Section 1 of the KCSIE document.
- The Designated Safeguarding Lead is Mrs K Blythe, the Deputy DSL's are Mrs H Anderson and Mrs S Sinclair.
- Governors will make appointments to come into school to do checks themselves.
- DBS checks – these will be checked to see if any need to be renewed.

Signed.....
Mr Christopher Oxe (Chair of Governors)

Date.....

Curriculum Lead Presentation

Mrs K Blythe shared current attainment data. Points from this included:

- Our good level of development is below the national average; this will be worked on this year.
- There is a big focus on early writing.
- Last year's Year 2 cohort were the hardest hit by the COVID-19 pandemic.

Governor Comment – Mr C Oxer said that the data for the Pure Pupil Premium students' progress is very good; this shows that the Pupil Premium funding is being spent in the right places.

Mrs K Blythe will share the baseline data with Mr A Hayes.

Adoption of new policies

Prior to the meeting Governors were provided with copies of the following policies for approval:

- Anaphylaxis Policy
- Physical Intervention Policy

Governors were all in agreement that these policies were to be approved.

6. PRIORITIES FOR THE NEW ACADEMIC YEAR

School Improvement Plan

Mrs K Blythe presented an update to the Governors on the School Improvement Plan. Mrs Blythe explained that attendance is big on Ofsted's agenda at the moment, so a lot of work is happening in school around this. Deep Dives have taken place to also help with getting Ofsted ready.

Governor Question – Mr C Oxer asked if any plans are in place in relation to the cost of living crisis and its links to priority 2 on the SLP. Mrs K Blythe explained that we are planning a clothes 'swap and drop' in school and are looking at other ways to help the local community.

Governor Question – Miss J Martin asked if school are ready for winter. Mrs K Blythe feels that school is ready for winter; there has been additional monies budgeted within the energy cost centre to cover heating costs to ensure this can be on as much as needed.

Signed.....
Mr Christopher Oxer (Chair of Governors)

Date.....

Review of Policies

Prior to the meeting, Governors had been provided with a copies of the following policies to be looked at and agreed:

- Safeguarding Policy
- Attendance Policy
- Pay Policy
- Behaviour Policy

Governors were in agreement that the above-mentioned policies be approved.

Governance Monitoring Structures

Prior to the meeting, Governors were provided with copies of the following information agreement:

- Committee structures and panels
- Governance roles

These were discussed by Governors.

Governor Comment – Mr C Oxe asked for a date to be added to the calendar for a Health and Safety walkthrough. Mrs K Blythe to action this.

Governor Comment – Mr A Hayes will arrange to visit school to look at the Single Central Record from a Governors perspective.

Governors were all in agreement that the above were to be approved.

7. FINANCIAL OVERSIGHT

Revised Budget

Mrs G Marson presented an update of the budget and a revised budget for approval.

The revised budget was agreed by Governors.

School Fund Audit

The School Fund records have been independently audited by HSL Accountants.

The School Fund was approved by Governors.

Signed.....

Date.....

Mr Christopher Oxe (Chair of Governors)

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Pay Progression

Mrs G Marson asked for the Governing Body to approve the pay progression of Miss R Horsfield and Mr S Butler to the next band on the Main Teachers Pay Scale and Mrs K Blythe to the next point on the Headteachers Pay Scale.

The Governing Body approved the progression of Miss R Horsfield, Mr S Butler and Mrs K Blythe.

8. GOVERNING BODY MINUTES

Governors had been provided with Minutes for the previous meetings held on 30th July 2022 and were asked to approve these documents.

Governors were in agreement that the minutes of the above-mentioned meetings be approved. There were no matters arising from the minutes.

9. ANY OTHER URGENT BUSINESS

There were no items of any other business discussed.

10. CONFIDENTIALITY

Mr Oxer reminded all attendees of the meeting of the importance of confidentiality and that areas of discussion were not to be repeated outside of the meetings.

11. DATES OF FUTURE MEETINGS

Autumn Meeting 2 – Thursday 1st December 2022 at 5.15pm – in person
Spring Term Meeting 1 – Thursday 26th January 2023 at 5.15pm
Spring Meeting 2 - Thursday 9th March 2023 at 5.15pm

Signed.....

Date.....

Mr Christopher Oxer (Chair of Governors)

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