

MINUTES OF THE SPRING TERM MEETING (2) OF THE GOVERNING BODY OF
RAWMARSH RYECROFT INFANT SCHOOL HELD ON
THURSDAY 16TH MARCH 2023 AT 5.15PM (DELAYED FROM 9TH MARCH 2023)

1. PRESENT:

Mr C Oxe (Chair), Mrs L Owen (Vice Chair), Mrs K Blythe (Head), Mrs H Anderson (Deputy Head), Mrs J Tate, Miss C McGorrigan, Mrs G Marson (Clerk)

2. APOLOGIES FOR ABSENCE

Mr A Hayes, Mrs J Abbott, Miss J Martin

3. DECLARATION OF INTERESTS

There were no declaration of interests.

4. ITEMS OF URGENT BUSINESS

Safeguarding

Mrs K Blythe asked if all Governors had now completed the safeguarding training that was circulated. Governors confirmed this was now complete.

Miss C McGorrigan to forward her certificate to Mrs G Marson.

Budget Letter

Mrs G Marson talked through the 23/24 Budget Letter that had been shared with Governors prior to the meeting. The amount that school is receiving is less than anticipated, even with the reduction of pupil numbers.

A request has been received from a staff member on maternity leave to do 3 days per week on her return. Mrs K Blythe explained that this had been looked into and that currently this would not be financially viable, but that an offer of 2 days per week could be made to the staff member.

Governors were in agreement with this proposal.

Mrs G Marson also confirmed that the new budget will be presented at the next meeting.

5. STANDARD ONGOING ITEMS

Curriculum Leader Presentation

Signed.....
Mr Christopher Oxe (Chair of Governors)

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Mrs H Anderson gave a presentation to the meeting on the PSHE/RSHE Curriculum. The main points from this were:

- Sex education is taught in school, due to the age of the children.
- Lessons include the dynamics of different families, etc.
- There will be a visit from the dental nurses in FS2.

Governor Question – Miss C McGorrigan asked if this approach was the same in all infant schools? Mrs Anderson said that yes, it generally was the same throughout infant schools, but it can be individualized to fit in with each setting.

Governor Question – Mrs C Oxe asked if there have been any concerns/queries received from parents about this part of the curriculum? Mrs K Blythe explained that one call had been received from a parent querying sex education but was happy with the response they had received from school.

Mr C Oxe requested an acronym sheet be provided to Governors – Mrs K Blythe will action this.

Adoption of new policies

Prior to the meeting Governors were provided with copies of the following policies for approval:

- Administering Medication

Governors were all in agreement that this policy was to be approved.

6. HEADTEACHER'S TERMLY WRITTEN UPDATE 2

Prior to the meeting Governors were provided with a copy of the Headteachers Report. Mrs Blythe went through the document in detail explaining the information to Governors. This included:

- The SEF is now completed – this is the document that will go to Ofsted when the call is received.
- There will be work on strategic vision with Governors – Paul Carney will hopefully be doing some work on this.
- Moving forward, work with Curriculum Leads will also be more strategic.

Governor Question – Mr C Oxe asked if something could be put together for Governors, such as a keyring, which will contain the schools' values. Mrs G Marson will look into this.

Action – Mr C Oxe said that meetings will be in person from now on, with none via Zoom.

Signed.....
Mr Christopher Oxe (Chair of Governors)

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7. **GOVERNING BODY MINUTES**

Governors had been provided with minutes for the previous meetings held on 26th January 2023 and were asked to approve these documents.

Governors were in agreement that the minutes of the above-mentioned meetings be approved. There were no matters arising from the minutes.

8. **ANY OTHER URGENT BUSINESS**

Mrs J Tate gave feedback on a SEN training she had received and will be meeting with MRs H Anderson to do a SEN walkthrough.

IT Equipment

Governors had been provided with a list, prior to the meeting, containing IT Equipment that is now obsolete and requires disposing.

Governors were all in agreement that this can be disposed of via the SLA with Tristar MSP.

Privacy Notices for Governors

Governors were given an updated copy of the Privacy Notice for Governors.

9. **CONFIDENTIALITY**

Mr Oxer reminded all attendees of the meeting of the importance of confidentiality and that areas of discussion were not to be repeated outside of the meetings.

10. **DATES OF FUTURE MEETINGS**

Summer Meeting 1 – Thursday 11th May 2023 at 5.15pm

Summer Meeting 2 – Thursday 6th July 2023 at 5.15pm

Signed.....
Mr Christopher Oxer (Chair of Governors)

Date.....
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