

MINUTES OF HEALTH & SAFETY WALKTHROUGH AT
RAWMARSH RYECROFT INFANT SCHOOL HELD ON
THURSDAY 23rd SEPTEMBER 2021 AT 4:00PM

PRESENT:

Mr C Oxer (Chair), Mrs K Blythe (Acting Head), Mrs H Anderson

The above mentioned Governors completed a Health & Safety walkthrough of the school site. The following points were noted:

- Weeds in general around the school site and outdoor classrooms.
- Guttering requires cleaning.
- Cellar steps require cleaning.
- Check dates and test Carbon Monoxide alarms/sensors around school.
- Gardening around Class 6 (Tree and removal of main garden area)
- String holding Class 1 door open – Need to replace with safer option.
- Toilet area needs attention in Class 1
- Corroding radiator in Class 2
- Ethernet wire needs fixing back to the wall in Class 2
- Boiler Service due in Class 2
- Scullery: Check what certificates are required and if in date.
- Scullery: No instructions on the fire evacuation point.
- Investigate how to check the boiler in Class 4.
- Ensure the internet cabinets are locked and keys removed (To ensure compliance to GDPR).
- Remove wiring from behind the radiator in the school office.
- Door Stop required in the staffroom to prevent the door from hitting the cooker.
- Remove microwave from top of the fridge in the staffroom as it is too high

Signed.....

Date.....

Mr C Oxer (Chair of Governors)