

MINUTES OF THE AUTUMN TERM MEETING (1) OF THE GOVERNING BODY OF
RAWMARSH RYECROFT INFANT SCHOOL HELD VIA ZOOM ON
THURSDAY 14th OCTOBER 2021 AT 5.15PM

PRESENT:

Mr C Oxer (Chair), Mrs K Blythe (Head), Mrs H Anderson (Deputy Head), Mr A Hayes, Mrs J Tate, Mrs J Abbott, Mrs L Owen (New Parent Gov), Miss C McGorrigan (New Parent Gov)

Also attending: Mrs G Marson (Business Manager), Miss G Laycock, Miss C Wake & Miss N Davies (Clerk).

Miss C Wake and Miss G Laycock joined the meeting in relation to interest in the upcoming Clerk of Governors vacancy.

1. APOLOGIES FOR ABSENCE

Miss K Paisley has resigned from the Governing Board due to personal commitments. A letter of thanks has been sent to Miss Paisley.

2. DECLARATION OF INTERESTS

There were no declarations of interest.

3. PRIORITIES FOR THE NEW ACADEMIC YEAR

School Vision & Long Term Strategy

Mrs Blythe spoke to Governors about the school and Governor's vision and long term strategy which forms part of the School Improvement Plan.

School Improvement Plan

Governors had been provided with an updated copy of the School Improvement Plan prior to the meeting. The three main priorities are as follows:

Priority 1 – Quality of Education

Priority 2 – Vulnerable Groups

Priority 3 – Mental Health & Wellbeing

Mrs Blythe talked Governors through the key points of the plan confirming that the priorities are very similar to last year.

Governors were in agreement to approve the 2021/2022 School Improvement Plan.

Signed.....

Date.....

Policies:

Prior to the meeting, Governors were provided with a number of policies for review: Child Protection & Safeguarding Policy, Low Level Safeguarding Policy, Pay Policy & Teacher Appraisal Policy.

These are all available to view on the Governors secure area of the school website and are based on model policies provided or recommended by the Local Authority.

Governors were in agreement that the above mentioned policies be approved.

Governance Monitoring Structures

Governors discussed and agreed roles and responsibilities for members of the Governing Board as follows:

- Mr Oxe – H & Safety Governor & Performance Management
- Mrs Blythe – Safeguarding, Child Protection & LAC. Performance Management.
- Mrs Anderson – Mental Health & Wellbeing Governor, Pastoral Governor.
- Mrs Tate – SEN Governor & Healthy Schools Governor
- Mr Hayes – Computing Governor, Training & Development Governor & Foundation Stage Governor (with Mrs Owen)
- Mrs Owen – Curriculum & Assessment Governor. Foundation Stage Governor (with Mr Hayes)
- Mrs Abbott – Early Reading & Phonics Governor. Art & Display Governor
- Miss McGorrigan – Equality & Diversity Governor (Including Anti-Bullying)

Governors have been provided with a link to the ROSIS Governance Training Prospectus which is also available on the secure governors section of the school website along with the NGA learning link.

4. FINANCIAL OVERSIGHT

Governors had been provided with a copy of the Budget Update Report prior to the meeting. Mrs Gemma Marson, the School Business Manager joined the meeting to talk Governors through the key points of the Budget Report.

Mrs Marson informed Governors that additional costs had been incurred by school in relation to the number of children requiring 1:1 support in school and is investigating if any of these costs can be claimed back.

Mrs Marson asked Governors to approve the pay progression of 3 members of staff who have met their targets.

Governors were in agreement to approve the updated Budget Report and approve pay progression for the 3 staff members discussed.

School Fund

Mrs Blythe confirmed that the School Fund Account has been externally audited and no matters have arisen or been detected. Mrs Blythe shared her screen during the meeting to display the statement from the external auditor confirming this. Governors were asked to approve the School Fund Account for the 2020/21 financial year.

Governors were in agreement that the School Fund Account for the 2020/21 financial year be approved.

Consultation of Admission Arrangements and Planned Admission Numbers (PAN) document.

There have been no amendments made to the current intake number of 60 pupils, therefore Governors were asked to approve the PAN document.

Governors were in agreement that the PAN document be approved for an intake of 60 pupils for the 2023/24. The return slip has been completed and returned to the Local Authority by N Davies.

5. DATA REPORT

Prior to the meeting, Governors had been provided with an end of year data report. Mrs Blythe talked Governors through the key points. School are pleased with last years progress and feel that Year 1 children who missed out on areas of their education due to the COVID 19 pandemic have made good progress.

Governor Question: Does writing improve when different genres of reading books come into school? KB: Yes. Staff are currently re-evaluating teaching and strategies on how writing is taught.

Mr Oxer and Mr Hayes congratulated Mrs Blythe and staff on the data outcomes achieved and commented on how the data profile is strong and above national trends.

6. GOVERNING BODY MINUTES

Governors had been provided with Minutes for the previous meetings held on 16th September and 23rd September 2021 and were asked to approve these documents.

Governors were in agreement that the minutes of the above mentioned meetings be approved. There were no matters arising from the minutes.

7. ANY OTHER BUSINESSSquid Games

Governors discussed the current concern around the Netflix series 'Squid Games'.

Signed.....

Date.....

Possibly due to the age of pupils in school at Ryecroft, they are not currently experiencing issues in school regarding this. Mrs Owen offered to send an internet safety advice link including Squid Games into Ryecroft & Rosehill schools for use at a later time if required.

8. **CONFIDENTIALITY**

Mr Oxer reminded all attendees of the meeting of the importance of confidentiality and that areas of discussion were not to be repeated outside of the meetings.

9. **DATES OF FUTURE MEETINGS**

Autumn Term Meeting 2 – Thursday 18th November 2021 at 5:15pm

Spring Term Meeting – Thursday 3rd March 2022 at 5:15pm

Summer Term Meeting – Thursday 30th June 2022 at 5:15pm

Signed.....

Date.....

Mr Christopher Oxer (Chair of Governors)

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