

MINUTES OF THE SPRING TERM MEETING (1) OF THE GOVERNING BODY OF
RAWMARSH RYECROFT INFANT SCHOOL HELD VIA ZOOM ON
THURSDAY 3rd MARCH 2022 AT 5.15PM

PRESENT:

Mr C Oxe (Chair), Mrs K Blythe (Head), Mrs H Anderson (Deputy Head), Mr A Hayes, Mrs J Tate, Mrs L Owen, Miss C McGorrigan, Miss J Martin.

Also attending: Mrs G Marson (Clerk)

1. **APOLOGIES FOR ABSENCE**

Mrs J Abbott

Apologies were received and accepted.

2. **DECLARATION OF INTERESTS**

There were no declarations of interest.

3. **ITEMS OF URGENT BUSINESS**

Mrs Blythe brought to the meeting a leave of absence request from Mrs R Khan for the period of 25th April 2022 to 5th May 2022. The request was discussed and considered, and it was decided this could not be authorised.

Mrs Blythe will write to Mrs Khan detailing the decision.

The Governing Body gave authorisation that if Mrs Khan changed her request after receiving the decision, that Mr Oxe and Mrs Blythe would be able to make a decision without this being brought back the Governors.

4. **STANDARD ONGOING ITEMS**

Governors Training Signposting

There is a training session for Governors on 1st April 2022 on Ofsted Readiness. All

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Mr Christopher Oxe (Chair of Governors)

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governors will be booked on.

Mrs Marson to circulate link when booked.

Curriculum Update

S Sinclair joined the meeting to provide a presentation update on the Science curriculum in school.

Governor Question from AH – Would it be helpful for Governors to come into school to help with the Pupil Voices Questionnaires? SS confirmed that this would be useful and would look to plan this in the future.

The History Curriculum Lead is to be invited to the next meeting.

Adoption of new policies

Prior to the meeting Governors were provided with copies of the following policies for approval:

- Leave of Absence Policy
- School Uniform Policy

Governors were all in agreement that these policies were to be approved.

5. UPDATE ON SCHOOL PRIORITIES

Prior to the meeting, Governors had been provided with a copy of the Headteachers. KB talked Governors through the key points, which included:

- CPD can be accessed through Forge & RoSIS
- KB has signed up to KS1 moderation again this year.
- Attendance in school is down, this is impacted by the fact that school can no longer use the 'X' code for COVID-19 absences
- Ann Foxley-Johnson recently delivered an Anti-Bullying assembly, which was well received.
- Staff absence in school has been managed and covered by existing staff members.

Mr Oxer asked for the Governors thanks to be passed on to staff for their support.

6. FINANCIAL OVERSIGHT

Budget Monitoring

Governors had been provided with a copy of the Budget Update Report prior to the

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meeting. Mrs Marson talked Governors through the key points of the Budget Report.

Governor Question – Why was there such a large overspend in the Catering budget heading? Mrs Marson explained that this was due to the figures from the previous Census being low and as such, the amount we received in budget did not cover the catering costs.

Governors were in agreement to approve the updated Budget Report.

SFVS

Governors had been provided with the completed SFVS report prior to the meeting. Mrs Blythe read through this at the meeting.

Governors were in agreement to approve the SFVS report and for this to be sent to Finance Department.

Benchmarking

Governors had been provided with a copy of the most recent Benchmarking Report. Mrs Blythe read through the highlights of this and explained that it is very difficult to benchmark Ryecroft against other schools, due to reasons such as size, pupil premium percentage and SEN numbers.

7. COMPLIANCE MATTERS

SEND Report

Prior to the meeting, Governors had been provided with a copy of the SEND Report from Mrs Anderson. Mrs Anderson read through the report. Some of the main points of this included:

- School will be looking into buybacks from the LA around speech therapy and other related services.
- Interventions have been put in place to support SEND pupils.
- Mrs Anderson will complete the SEND qualification in June 2022.

Mr Oxer thanked Mrs Anderson for the update and that it gives clear information as to where the SEND budget is spent.

GDPR Update

Governors had been provided with a GDPR update and Mrs Marson read through this at the meeting.

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Vice-Chair Nominations

Mr Oxe asked the Governing Body if there were any members who would want to be considered for the role of Vice-Chair. Mrs Owen put her name forward.

This was put to a vote, and it was agreed by the Governing Body that Mrs Owen will be Vice-Chair moving forward.

8. GOVERNING BODY MINUTES

Governors had been provided with Minutes for the previous meetings held on 10th February 2022 and were asked to approve these documents.

Governors were in agreement that the minutes of the above-mentioned meetings be approved. There were no matters arising from the minutes.

9. ANY OTHER URGENT BUSINESS

There was no other urgent business.

10. CONFIDENTIALITY

Mr Oxe reminded all attendees of the meeting of the importance of confidentiality and that areas of discussion were not to be repeated outside of the meetings.

11. DATES OF FUTURE MEETINGS

Summer Term Meeting 1 – Thursday 12th May 2022 at 5:15pm (Zoom)

Summer Term Meeting 2 – Thursday 30th June 2022 at 5:15pm (In-person)

Signed.....

Date.....

Mr Christopher Oxe (Chair of Governors)

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