

MINUTES OF THE SUMMER TERM MEETING (2) OF THE GOVERNING BODY OF
RAWMARSH RYECROFT INFANT SCHOOL HELD ON
THURSDAY 6TH JULY 2023 AT 5.15PM

1. PRESENT:

Mr C Ozer (Chair), Mrs L Owen (Vice Chair), Mrs K Blythe (Head), Mrs H Anderson (Deputy Head), Mrs J Tate, Miss C McGorrigan, Mrs J Abbott, Mrs G Marson (Clerk)

APOLOGIES FOR ABSENCE

Mr A Hayes, Miss J Martin

2. DECLARATION OF INTERESTS

There were no declaration of interests.

3. ITEMS OF URGENT BUSINESS

There were no items of urgent business.

4. STANDARD ONGOING ITEMS

Curriculum Lead Presentation

Mrs K Haworth joined the meeting to give a presentation to the governing body on the writing curriculum. Mrs K Haworth talked through the new writing method that is in place around dictated sentences and the phonics programme.

Governor Question – Mr C Ozer asked if the principle around the dictated sentences was for children to be able to build on them as the progress? Mrs K Blythe agreed that this is the plan and that it helps that the phonics and writing marries together.

Governor Question – Mrs C Ozer asked how the success of this new way of working will be measured? Mrs H Anderson explained that it may take some time to see the results of this, but that it is already working well, especially for pupils with communication difficulties.

Governor Question – Miss C McGorrigan asked how this will link to Rosehill's way of working. Mrs K Blythe explained that the trainer had attended a headteacher meeting and so they also have this information.

Adoption of new policies

Prior to the meeting Governors were provided with copies of the following policies for approval:

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Mr Christopher Ozer (Chair of Governors)

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- DBS Policy
- Wellbeing Manifesto Policy

Governor Suggestion – Mr C Oxer suggested that an aspirational target be added for Mrs K Blythe to try and leave by 5pm on Friday's.

Governors were all in agreement that the other policies were to be approved.

5. **HEADTEACHER'S TERMLY WRITTEN UPDATE**

Update of School Data

Prior to the meeting, Governors were provided with a copy of the Headteachers Report. Mrs K Blythe spoke through the document and updated the meeting on results and data.

Governor Questions – Miss C McGorrigan asked if the number of SEN pupils within school is high comparatively? Mrs K Blythe confirmed that the number is high.

Governor Questions – Mr C Oxer asked what the criteria for approving holidays for pupils was in school? Mrs K Blythe explained the attendance process and how this links with the LA and fining parents.

Action – Mrs K Blythe will book the Headteachers Appraisal with Mrs C Oxer and Mr A Hayes and another colleague from the Local Authority.

Action – Mrs G Marson will circulate an up-to-date list of Governors Responsibilities.

Mrs K Blythe updated the governing body around the recruitment of a new Cover Supervisor. Mrs L Owen was successful in her interview and will be starting at Ryecroft in September 2023.

Compliance Matters

The impact of the PE and Sports Premium funding is currently being completed and will be circulated as soon as it is available.

Mrs G Marson to circulate this to Governors when completed.

Report from Board Members

Mrs J Abbott provided the governing body with a copy of the report she had completed after visiting school and carrying out a safeguarding check, as the schools Safeguarding Governor.

Mrs J Abbott explained that the visit had gone well and processes were in place to ensure safeguarding.

Signed.....
Mr Christopher Oxer (Chair of Governors)

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Governors Training & Development Priorities

Mrs G Marson to circulate the link to the Government Prevent training.

6. GOVERNING BODY MINUTES

Governors had been provided with minutes for the previous meetings held on 11th May 2023 and were asked to approve these documents.

Governors were in agreement that the minutes of the above-mentioned meetings be approved. There were no matters arising from the minutes.

7. ANY OTHER URGENT BUSINESS

Telephone System

Mrs G Marson asked the governing body for permission to employ the services of TGE Solutions to tender a new telephone system for school. The ISDN telephone lines which are currently in place will become obsolete next year and so a new system will be required.

Governors were in agreement that the tender process can begin with TGE Solutions.

Governing Board

Due to the successful recruitment of Mrs L Owen, changes will need to be made to the governing body. **It was therefore agreed that the following will now be in place:**

Chair of Governors	Mr C Oxer
Vice Chair of Governors	TBC
Parent Governors	Miss C McGorrigan Mrs J Abbott
Co-opted Governors	Mr C Oxer Mrs J Tate Miss J Martin
Staff Governors	Mrs H Anderson Mrs L Owen
Local Authority Governor	Mr A Hayes
Ex-Officio	Mrs K Blythe

8. CONFIDENTIALITY

Mr Oxer reminded all attendees of the meeting of the importance of confidentiality and that areas of discussion were not to be repeated outside of the meetings.

9. DATES OF FUTURE MEETINGS

Autumn Meeting 1 – Thursday 5th October 2023 at 5.15pm

Signed.....
Mr Christopher Oxer (Chair of Governors)

Date.....
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