

MINUTES OF THE AUTUMN TERM MEETING (1) OF THE GOVERNING BODY OF
RAWMARSH RYECROFT INFANT SCHOOL HELD ON
THURSDAY 30TH NOVEMBER 2023 AT 5.15PM

PRESENT:

Mr C Oxe (Chair), Mrs L Owen (Vice Chair), Mrs K Blythe (Head), Mrs H Anderson (Deputy Head), Mrs J Tate, Mr A Hayes, Mrs J Abbott, Mrs G Marson (Clerk)

1. APOLOGIES FOR ABSENCE

No apologies were given.

2. DECLARATION OF INTERESTS

There was no declaration of interests.

3. ITEMS OF URGENT BUSINESS

Ofsted Inspection

Mr C Oxe started the meeting by expressing thanks to Governors for participating in the recent Ofsted Inspection and to Staff for their hard work throughout.

ISDR Report

A copy of the ISDR report was circulated to Governors prior to the meeting.

There were no issues arising from this report.

Pupil, Parent & Staff Surveys

Prior to the meeting Governors were provided with copies of all surveys. Mrs K Blythe fed back to Governor's outcomes from the most recent surveys that have been carried out in school. Outcomes from this included mental health support for staff, which Mrs K Blythe and Mrs H Anderson will be meeting with TA's to discuss.

Action - Mrs J Martin to forward techniques and information through to Mrs K Blythe.

Telephone Tender

Governors were provided with the completed tender report prior to the meeting, that was completed by TGE Solutions. The outcomes were discussed, and it was agreed that the most cost-effective company was Incom and as such, should be awarded the tender.

Signed.....
Mr Christopher Oxe (Chair of Governors)

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Governors were all in agreement that the new telephone contract be awarded to Incom.

Sports Premium Report 2023-24

Prior to the meeting, Governors were provided with an updated Sports Premium report. Mrs K Blythe talked through the document and explained that no changes had been made during the year.

Governors were all in agreement that the Sports Premium Report be approved.

4. STANDARD ONGOING ITEMS

Governors Training Signposting

A link will be shared with Governors for Education Inspection Framework for Governors training. Mrs K Blythe will also look into any training that is pertinent following the Ofsted inspection.

5. FINANCIAL OVERSIGHT

School Financial Value Standard

Mrs G Marson fed back to the meeting regarding the current SFVS document. There were no outstanding actions from this and so no matters arising.

School Fund Accounts

Prior to the meeting, Governors were provided with a copy of the School Fund audit that was completed by HSL Accounting.

Governors were all agreement that the audit be approved.

6. COMPLIANCE MATTERS

Governors had been provided with copies of reports prior to the meeting. Mrs K Blythe read through her Headteachers Report and provided information to the meeting; this included:

Safeguarding Report – there has been one child with a long period of absence due to surgery following a dog bite. There has been one suspension this term; this was agreed with the LA at the time. Safeguarding is always part of staff meetings, with half-termly refreshers being circulated to all staff.

LAC Report – There are currently no Looked After Children in school. During their inspection, Ofsted commented that it is good that RYecroft stay involved with LAC pupils when they move onto junior school.

Signed.....
Mr Christopher Oxe (Chair of Governors)

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Pupil Premium Strategy – This report is published on the school website and is all progressing well.

Data Protection Annual Report – Mrs G Marson fed back from the recent audit carried out by Tim Pinto, DPO. There were no urgent issues arising from the audit.

Attendance – Pupil Premium and SEN attendance has improved, and persistent absence is being managed well and this was commented on at a recent area meeting as being a good example.

Behaviour – There are currently a number of pupils with challenging behaviour in Year 2, which is being managed.

Governor Question – **Mr C Oxe**r asked if there was a reason why challenging behaviour has increased. Mrs K Blythe responded that there is no specific reason, and that each child has different reasons.

Governor Question – Miss J Martin asked if any of the behaviour makes school feel the Prevent element is a concern? Mrs K Blythe confirmed that this is not a concern.

7. GOVERNING BODY MINUTES

Governors had been provided with minutes for the previous meetings held on 5th October 2023 and were asked to approve these documents.

Governors were in agreement that the minutes of the above-mentioned meetings be approved. There were no matters arising from the minutes.

8. ANY OTHER URGENT BUSINESS

NGA Skills Audit

Governors were asked to ensure they have responded to the NGA Skills Audit that was previously circulated.

Action - Mrs G Marson to ensure this is brought to the next meeting.

9. CONFIDENTIALITY

Mr Oxe'r reminded all attendees of the meeting of the importance of confidentiality and that areas of discussion were not to be repeated outside of the meetings.

10. DATES OF FUTURE MEETINGS

Spring term 1 – Thursday 25th January 2024 at 5.15pm

Spring term 2 – Thursday 14th March 2024 at 5.15pm

Summer term 1 – Thursday 9th May 2024 at 5.15pm

Summer term 2 – Thursday 4th July 2024 at 5.15pm

Signed.....
Mr Christopher Oxe'r (Chair of Governors)

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Actions Table

	Action	Who Responsible	Completed
1	Circulate skills audit document to governors.	G Marson	Yes
2	Produce an information document for governors, to include attendance.	K Blythe	
3	Arrange for Miss N Moxon to attend the next governors meeting to discuss attendance.	G Marson	
4	Arrange for Mr C Oxe to be booked onto Safer Recruitment Training.	G Marson	
5	Bring NGA completed audit to next meeting.	G Marson	
6	Forward techniques and information around mental health to K Blythe.	J Martin	

Signed.....
Mr Christopher Oxe (Chair of Governors)

Date.....
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